



## Board of Directors Meeting Minutes – October 11, 2017

The October 2017 Board of Directors (BoD) meeting of the Collegiate Peaks Chapter of Trout Unlimited (CPC) was held at Sangre de Cristo Electric Association meeting room, Buena Vista, on October 11, 2017. Blake Fanning opened the meeting at 7:00 pm.

### **Board Member Attendees:**

Officers: Blake Fanning, Tom Arnot

Board Members: Eric Heltzel, Fred Rasmussen, Mike Perry, Larry Payne, Gene Milus

The minimum number of board members was in attendance to constitute a quorum.

**Other attendees:** Pam Simpson, Jim Impara, Norm Lastovica, Dick Isenberger

### **1. CONSENT AGENDA**

- a. Minutes from the August 9, 2017 BoD Meeting were emailed to the BoD by Tom Arnot for review prior to the meeting.
- b. The July 2017 Treasurer's Reports were emailed to the BoD by Jerry Wright for review prior to the meeting.

Fred Rasmussen motioned that the Consent Agenda be approved as submitted. The motion was seconded by Larry Payne and passed without dissent.

### **2. PRESIDENT'S REMARKS (delivered by Vice President)**

- a. Finalize Candidate Slate for elections to be held at November 11 Year-in-Review meeting:

#### **Officers:**

President: (undetermined)  
Vice-President: Blake Fanning  
Treasurer: Jerry Wright  
Secretary: Tom Arnot

Past President: Keith Krebs

#### **Board of Directors:**

Eric Heltzel (2018)  
Larry Payne (2018)  
Bill Dvorak (2019)  
Gene Milus (2019)  
Mike Perry (2019)  
VACANT – 1 additional minimum

ByLaws require a minimum of 6 directors in addition to the Officers. If we find a candidate for President, we need at least one new director. If not, then we may need at least two new directors. It is advantageous to have more than the minimum number of Directors – we had two resign this past year.

BoD to identify and recruit candidates for at least one Director and one Officer (president) ASAP. Candidate slate must be finalized ASAP for posting on the website and email distribution to members before the November Year-in-Review meeting.

Keith's Krebs provided a list of potential candidates – attached to minutes. There was much discussion regarding the list. Several names were eliminated from consideration and a few members were going to make contact with some on the list to ask about serving as President or on the board.

Fred Rasmussen and Jim Impara both volunteered to serve another term on the BoD. A vote is not required. (Note: Subsequent to the meeting, Tom Arnot contacted Rick Helmick and Rick agreed to serve on the BoD)

It was mentioned that job descriptions would be helpful for future recruiting. There are job descriptions for officers included in the Chapter Bylaws posted on the CPC website. They will be discussed at the Strategic Planning Meeting.

Collegiate Peaks Chapter Trout Unlimited  
Board of Director's Meeting Minutes – October 11, 2017 (continued)

- b. A new Newsletter Editor is needed to replace Fred Rasmussen and a new Volunteer Coordinator (volunteer hours tracking) is needed to replace Ann & Henry Klaiman.
  - Tom Palka is acting as newsletter editor and will create the newsletter as long as content is provided.
  - Need to send any relevant content to Tom Palka – trip reports, event recaps, fish pictures, etc.
  - Karen Dils has volunteered to take over Volunteer Coordinator position. Send your monthly volunteer hour reports to her.
- c. Congratulations to member and NTU employee Jason Willis for receiving National Reclamation Award for his work restoring the north pile of the Akron Mine along a stretch of Tomichi Creek in Gunnison County.
- d. Special Event to promote ELC was held at Elevation Beer, Salida on Saturday, September 16th prior to "Big Meeting" under Keith Krebs and Tom Arnot management. Almost no interest in ELC, very minimal contact with people interested in TU or fishing.
- e. "Big Meeting" on September 16th was a great program featuring Landon Mayer. Unfortunately, the attendance was lower than expected and therefore donations did not meet expenses. This was the fourth attempt for a big member meeting with the last two acknowledged as failed attempts. Changes? Suggestions?
  - Consensus was to eliminate this event. Will be discussed further at the Strategic Planning meeting.
- f. The Chapter picnic was held at Tumble Creek Ranch on September 23rd with low turnout due to inclement weather. See Barbara Plake's letter (attached) regarding attendance, leftover steak, need for a canopy and need for a sign-out sheet at storage shed.
  - Will be discussed further at the Strategic Planning meeting.
- g. Progress is still being made on private property fence construction/relocation along permanent fishing only lease from Big Bend to Dill Lease.
  - Fred Rasmussen noted that CPW is reluctant to push upstream property owner to honor the requirements of this perpetual easement. CPC needs to push CPW to enforce the easement requirements.
  - Will be discussed further at the Strategic Planning meeting.

### 3. UPCOMING MEETINGS AND EVENTS

- a. October 21st CTU Fall Rendezvous in Estes Park, Colorado on Saturday. Register on-line at [www.coloradotu.org](http://www.coloradotu.org). CPC-TU should be represented at this important and fun event. Keith will give his proxy to any interested attendee for the business meeting voting.
  - Review chapter policy at Strategic Planning Meeting – should we pay for an officer or BoD member to attend? Some thought we used to do this.
- b. November 11th: Fly-tying jamboree, Pot Luck dinner, Year-in-Review Member meeting, Granzella Hall, Salida. 2 pm to 7 pm. Hall has been reserved.
  - Bylaws require 8% of membership for a quorum (Approx 267 members = 22 members required)
  - Need a volunteer to work membership sign-in table and keep track of member attendance – Blake Fanning will take care of this.
  - Need a volunteer to order/pay/pick up Barbequed Brisket at Scanga – Larry Payne will take care of this.
  - Advertising budget discussion – Jim Impara: Need to have an advertisement for event in Chaffee County Times and Mountain Mail. Approximate cost is \$300 or so. Tom Kottmeier will be there tying flies for Reel Recovery.

Eric Heltzel motioned that CPC spend up to \$350 for advertising for this event. Larry Payne seconded the motion and it passed without dissent.

Collegiate Peaks Chapter Trout Unlimited  
Board of Director's Meeting Minutes – October 11, 2017 (continued)

- c. December 13th: BoD meeting, Mt. Shavano Manor, Salida
- d. January 2018: Strategic Planning Meeting, Date and location TBD
  - Discussed dates and selected January 13, 9am – 2 pm, Mt Shavano Manor. Tom Arnot to reserve room.

**4. NEW BUSINESS:**

- a. Keith, Jerry and Norm will meet in November to produce 2018 Budget. Annual Report to CTU is also due in November.
- b. Annual donation to CTU - per CPC Policy Statement, we pledge 20% of Banquet net income - due now.
  - Determined that payment was pending to CTU.
- c. Potential "Fly Tying" class at Salida High School, in November or December. (Fly Fishing Class in October will not happen)
  - Tom Arnot is to forward emailed info to Larry Payne and Dick Isenberger
- d. Reconciliation of mailing lists – Eric Heltzel & Tom Palka
  - Several members have indicated they were not receiving CPC emails
  - Multiple lists are maintained – email list with members and others that want to be informed. Tom Palka maintains this list and uses it for all CPC email blasts.
  - Chapter Roster is maintained by Eric Heltzel. He recently sent out an updated roster.
  - Tom Palka has been cross-referencing the lists to ensure that the list used for all future blasts is up to date.
  - Eric Heltzel will send a monthly membership update with the current roster to the BoD plus Tom Palka.  
This is a work in progress...
- e. Caddis Festival Event Management system presentation – Pam Simpson
  - Proposal to use GiveSmart event management, a web-based software program, for 2018 Caddis Festival. Includes on-line registration, ticketing, electronic on-line bidding system, etc.
  - The GiveSmart Committee (Pam Simpson, Keith Krebs, Jerry Wright, Jim Impara, Barbara Plake and Tom Arnot) recommends purchasing this service for a one year term for the cost of \$1,995.
  - Pam presented an overview of the GiveSmart system. A lengthy discussion of pros and cons followed.  
Pros:
    - On-line pre-registration will save us lots of time and the info will be in the database for next year, if we continue to use GiveSmart.
    - On-line silent auction has the potential to reach a wider audience and make more money. Mike Perry noted that the Alaska trip did not sell last year during the live auction – if offered on-line, it almost surely would have sold.
    - Greatly simplifies post-event reporting – this will save a lot of time.
    - Check out process will be significantly simplified – should be no lines forming as people try to pay and depart
    - It will definitely save time in the long run, especially after we become familiar with it.Cons:
    - Starting out \$2,000 in the hole, plus they charge an additional 0.75% for credit cards, which we absorb. There is a risk that we will not make up the difference and will end up making less money than in the past.
    - Will be more work the first year as we get familiar with the system.
    - Volunteers will need to be trained to assist with the electronic bidding at the event – we will need many volunteers with tablets, smartphones and computers.

GiveSmart Cons (continued):

- Volunteers will need advance training – our check-in and check-out volunteers are currently accustomed to showing up a half hour early to be trained – this training will need to be done weeks in advance. We already have a hard time recruiting volunteers...
- Check-in and check out volunteers will need to have laptops or tablets to enter information.
- Can't sell alcohol items on-line – so a separate "on-site only" auction will need to be utilized or included in the live auction or ???.
- Dick Isenberger expressed concerns with the 72 items we usually have on display for the silent auction – this typically brings in \$5-6K in revenue. Wondering if the local items such as Gift Certificates, etc. will sell on-line or not. Will we make as much money on these items as we have in the past?
- At the event, all silent auction bids will need to be entered via smart devices (computers, phones and tablets) through the GiveSmart website. People can use their own devices, but need to be reminded to bring them charged up.
- Most of our auction items have local appeal – will they attract more money from out-of-town? We typically save many of the most attractive items for the live auction, but may need to place some of these in the silent auction to try to get more money for them. Can only sell alcohol auction items on site – typically one of our highest return items.
- Our solicitation and donation deadlines will need to be moved up by at least a couple of weeks to allow time for getting descriptions into the system, taking photos of donated items, etc.

After discussion, Larry Payne motioned that the Board accept the GiveSmart Committee's recommendations and pay \$1,995 for a one year contract for GiveSmart event management services. Gene Milus seconded the motion and it passed by a 6-1 vote.

**5. OLD BUSINESS**

- a. Membership Committee will assign two new member names to each Director for personal contact
  - Eric Heltzel sent first batch of names to BoD August 6. Make contact and encourage them to attend the September meeting.
  - Has there been any followup? (NOT ME....)

**6. REPORTS OF COMMITTEES**

- a. Membership Report by Eric Heltzel (as emailed)  
(Not discussed at meeting due to time constraints)
- b. Volunteers Report by Ann Klaiman (as emailed)  
(Not discussed at meeting due to time constraints)
- c. Communications Report by Tom Palka (as emailed)  
(Not discussed at meeting due to time constraints)

**7. COMMENTS AND QUESTIONS**

(none)

**8. ADJOURNMENT**

- a. Meeting was adjourned at 9:10 pm by acclamation.

Collegiate Peaks Chapter Trout Unlimited  
Board of Director's Meeting Minutes – October 11, 2017 (continued)

Keith's Krebs list of potential candidates for President and/or Board of Directors

Vern Abbott

Tom Clark

Mark Cole

Reed Dils

Bill Dvorak

Blake Fanning

Bill Goosmann

Bob Gray

Rick Helmick

Jim Impara

Dick Isenberger

Sig Jaastad

Norm Lastovica

Kim LeTourneau

Hayden Mellsop

Warren Miller

Gene Milus

Larry Payne

Barbara Plake

Dennis Radabaugh

Carolyn Schilling

Lee Schilling

Bill/Linda Schuckert

Pam Simpson

Larry Soukup

Wendell Winger

Steve Yugovich

Collegiate Peaks Chapter Trout Unlimited  
Board of Director's Meeting Minutes – October 11, 2017 (continued)

MEMO

TO: COLLEGIATE PEAKS CHAPTER TROUT UNLIMITED  
FROM: BARBARA PLAKE  
DATE: SEPTEMBER 25, 2017  
RE: CHAPTER PICNIC

Here is a report about the September 23, 2017 Chapter Picnic

1. Several blasts were sent to the membership (total 3) in advance of the event. It was also announced in the chapter newsletter. Copies of the newsletter announcement and blasts are attached.
2. Bill Dvorak reserved a porta-potty with Antero Septic (395-9209); Barbara met Bruce from Antero Septic at the Ferris' Friday night to coordinate delivery.
3. Picnic was held at Tumble Creek Ranch (38800 Hwy 24 N; Rob and Katie Ferris, 719-221 0064). They were happy to host the event and have offered to host it in the future.
4. Jim Impara and Michael Harrington purchased steaks from Costco in Colorado Springs and then prepared the steaks for cooking. Michael Harrington paid for the steaks and will submit an invoice to the chapter for reimbursement.
5. Due to inclement weather, only 13 people attended. There were 37 steaks left over (1": 26; 1.5": 3; "stubs": 8). They have been vacuum-sealed and are in Michael Harrington's freezer.
6. Recommendation: it would be helpful if the chapter had at least one canopy for use for chapter events (e.g., kids fishing derby, camping trips, chapter picnic).
7. Next year's picnic coordinator should work with Michael Harrington to determine how many additional steaks will be needed for the 2018 picnic.
8. Recommendation: the chapter should consider setting up a sign-out sheet for the shed to record when chapter items are removed and by whom and when they will be returned.